

Jexys Juniors

Ofsted Registered Childminding Service

Privacy Notice

I take your privacy seriously, and in accordance with the General Data Protection Regulation, I will commit to the following:

I will be asking you for personal data about you and your child/ren in order to deliver a childcare service to you. I must have a legal basis for collecting this data, and there are six lawful bases:

(a) Consent:

The individual has given clear consent for you to process their personal data for a specific purpose.

(b) Contract:

The processing is necessary for a contract you have with the individual, or because they have asked you to take specific steps before entering into a contract.

(c) Legal obligation:

The processing is necessary for you to comply with the law (not including contractual obligations).

(d) Vital interests:

The processing is necessary to protect someone's life.

(e) Public task:

The processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

(f) Legitimate interests:

The processing is necessary for your legitimate interests or the legitimate interests of a third party unless there is a good reason to protect the individual's personal data which overrides those legitimate interests. (This cannot apply if you are a public authority processing data to perform your official tasks.)

I will be processing your data under the following bases: **Consent, Contract, Legal obligation, Vital interests, Public task, Legitimate interests**

Where I require consent, I will provide a way for you to positively make a decision about the information that you make available and how this is shared.

This information will be collected by **Helena Jex** as part of the child's

induction to the setting. I will be asking for this data verbally at our initial meeting and recording it on paper forms/digitally. I will ask for this information at regular intervals to ensure it is up to date. I will do this by asking you to complete and return a data form.

The information that I require will be:

- Child's name
- Child's date of birth
- Child's age
- Child's address
- Parents' names, addresses, contact numbers
- Who has parental responsibility for the child
- Emergency contact name and telephone numbers